

TIA Fee Payments in SCOMS

OVERVIEW

The Strategic Compensation Operations Management System (SCOMS) is a TEAL-based web application used for the Teacher Incentive Allotment (TIA). SCOMS allows district users to view, sort, filter, and export annual allotment data and teacher designation records. Districts employing eligible designated teachers will verify and confirm their annual allotment in SCOMS. Beginning in November 2024, districts will pay TIA-related fees in SCOMS.

TIA FEES

Participating districts must pay fees in SCOMS at data submission and system renewal. All fees are reimbursed annually in September.

Teacher Designation Fees

- Due in late November, after the district's data file is accepted
- \$500 per new or higher designation submitted

System Renewal Fees

- Due in mid-April upon submission of renewal application
- \$2,500 for rural districts
- \$2,500 for non-rural districts with enrollment of less than 1,000 students
- \$10,000 for non-rural districts with enrollment of 1,000 or more students

Payment Protocols

- Districts may use the original email with amount due as an invoice, if required.
- Fees must be paid online in SCOMS using an ACH electronic check or credit card.
- Credit card transactions are limited to \$10,000 or less.
- TEA cannot accept purchase orders.
- TEA does not complete vendor forms. Fees are state level payment and not a vendor transaction.

REQUESTING ACCESS TO SCOMS

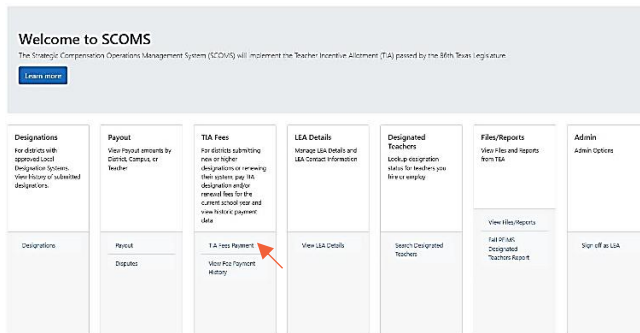
Each district may have up to five user accounts.

TEA recommends user accounts for: the TIA lead (if applicable), human resources and PEIMS designees, and the district business office. For new users:

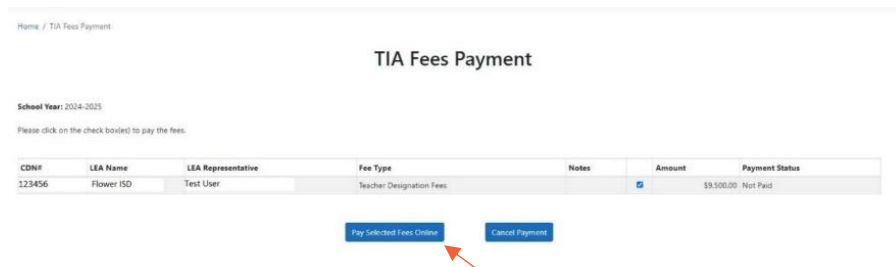
1. Sign into your TEAL account. To create a new account, please visit <https://tea.texas.gov/abouttea/other-services/secure-applications/teal-account-and-password-help>.
2. Click “My Application Accounts”.
3. Request New Account.
4. Select SCOMS from the Application IDs.
5. Click “Add Access”.
6. Type in your LEA for “Employing Organization”.
7. Select “LEA Representative” Role.
8. Notify district TEAL approver if needed. This is typically the district superintendent. Once the account is requested and approved by the district approver, TEA should approve within two business days.

SUBMITTING FEE PAYMENTS

1. From the Home Screen, click on “TIA Fees Payment”.



2. From the TIA Fees Payment Screen, select your fee type and click “Pay Selected Fees Online”.



- Select your Payment Type using the drop down, and then click "Pay Now".
ACH transactions will not have a processing fee. Credit card transactions are limited to \$10,000 and have a processing fee. See the [Texas.gov Fee Schedule](#) for processing fee amounts; TxPay Direct rates apply. Processing fees for credit card users will be included in the reimbursement **rounded down** to the nearest dollar.

Home / Payment Amount Confirmation

Payment Amount Confirmation

School Year: 2024-2025

Please note that a processing fee will be applied to credit card payments. TIA fee amounts of up to \$10,000 can be paid via credit card. TIA fee amounts greater than \$10,000 can be processed via ACH payment (electronic check) only.

Payment Type:

Fee Type	Total Amount
Teacher Designation Fees	\$9500.00
Processing Fee	\$0.00
Total Payment Amount:	\$9500.00

- SCOMS will transfer users to the secure online payment site for Texas.gov Payment Services. Proceed with payment by following the directions on the site.

For ACH transactions, users should notify their bank ahead of time to ensure the ACH transaction is not automatically returned. If requested, the company ID is 2146000311.

Account Information

Account Type*
 Routing Number*
 Account Number*
 Confirm Account Number*

ROUTING NUMBER ACCOUNT NUMBER

First Name*
 Last Name*

Address Line 1*
 Address Line 2

City*
 State*

Zip*
 Country*

Phone
 Email

* Required fields

- Once the fee is paid, the user will be transferred back to SCOMS. The Fee Payment status on the TIA Fees Payment page will now display as "Paid".

TIA Fees Payment

School Year: 2024-2025

Please click on the check box(es) to pay the fees.

CDN#	LEA Name	LEA Representative	Fee Type	Notes	Amount	Payment Status
██████	██████	██████	Teacher Designation Fees		<input type="checkbox"/> \$23,500.00	Paid



VIEW FEE PAYMENT HISTORY

Districts can view transaction history and details on the View Fee Payment History screen. Users may export payment history to Excel if needed.

[Home](#) / [Payment History](#)

Payment History

School Year:

Close

Show entries

Export to Excel

Date/Time	Payor/User	Payment Type	Payment Mode	Amount	Local Ref ID/Trace	Fee Type	Result
Filter...	Filter...	Filter...	Filter...	Filter...	Filter...	Filter...	Filter...
9/30/2024 6:40 PM	Test.user	Credit Card	Online	\$2,500.00	701TA42480308	System Renewal Fees	Approved
9/30/2024 6:37 PM	Test.user	Electronic Check	Online	\$2,000.00	701TA95049288	Teacher Designation Fees	Approved

Showing 1 to 2 of 2 entries

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